

Professional insurance portfolio

Policy wording

A seamless integrated insurance solution for professionals.

Please read this wording, together with any **endorsements** and the schedule, very carefully. If anything is not correct, please notify **us** immediately.

This wording is fully protected by the laws of copyright. No unauthorised use or reproduction is permitted.

Our promise to you

In return for the premium **you** have paid, **we** agree to insure **you** in accordance with the terms and conditions of the **policy**.

Richard O'Dwyer

Managing Director, Hiscox Ireland

Complaints procedure

Hiscox aims to ensure that all aspects of **your** insurance are dealt with promptly, efficiently and fairly. At all times Hiscox are committed to providing **you** with the highest standard of service. If **you** have any concerns about **your policy** or **you** are dissatisfied about the handling of a claim and wish to complain **you** should, in the first instance, contact Hiscox Ireland Customer Relations either in writing at:

Hiscox Ireland Customer Relations Hiscox SA (Irish branch) The Observatory 7-11 Sir John Rogerson's Quay Dublin 2 D02 VC42 Republic of Ireland

or by telephone on +353 1800 901 903 or by email at customerrelations.ireland@hiscox.com

If you remain dissatisfied after the internal complaint resolution process and if you are a consumer (as defined in the Financial Services and Pensions Ombudsman Act 2017) you have the right to refer your complaint to the Financial Services and Pensions Ombudsman. The Financial Services and Pensions Ombudsman (FSPO) is an independent, impartial, fair and free service that helps resolves complaints with pensions providers and regulated financial services providers.

Contact details: Financial Services and Pensions Ombudsman Lincoln House Lincoln Place Dublin DO2 VH29

Phone: +353 1 567 7000 Email: info@fspo.ie Web: www.fspo.ie

If you have purchased your policy online you can also make a complaint via the EU's ODR online dispute resolution platform. The website for the ODR platform is: http://ec.europa.eu/odr. Alternatively, you can also contact:

Commissariat aux Assurances 7, boulevard Joseph II L-1840 Luxembourg

Email: caa@caa.lu Insurance Ombudsman ACA

12, rue Erasme L - 1468 Luxembourg

Phone: +352 44 21 44 1 Fax: +352 44-02-89 Email: mediateur@aca.lu



Professional insurance portfolio

Policy wording

Using your personal information

Hiscox is a trading name of a number of Hiscox companies. The specific company acting as a data controller of your personal information will be listed in the documentation we provide to you. If you are unsure you can also contact us at any time by telephoning +353 (0) 1238 1800 or by emailing us at dataprotectionofficer@hiscox.com.

We collect and process information about you in order to provide insurance policies and to process claims. Your information is also used for business purposes such as fraud prevention and detection and financial management. This may involve sharing your information with, and obtaining information about you from, our group companies and third parties such as brokers, loss adjusters, credit reference agencies, service providers, professional advisors, our regulators or fraud prevention agencies.

We may record telephone calls to help us monitor and improve the service we provide.

For further information on how your information is used and your rights in relation to your information please see our cookies policy at: www.hiscox.ie/cookies, and our privacy policy at: www.hiscox.ie/privacy.



General terms and conditions

Policy wording

General definitions

Words shown in **bold** type have the same meaning wherever they appear in this **policy**.

The words defined below are used throughout this **policy**. Any other definitions are shown in the section to which they apply.

Asbestos risks

- 1. The mining, processing, manufacturing, use, testing, ownership, sale or removal of;
- 2. asbestos, asbestos fibres or material containing asbestos; or
- 3. exposure to asbestos, asbestos fibres or materials containing asbestos;

Business

Your business or profession as shown in the schedule.

Confiscation

Confiscation, nationalisation, requisition, expropriation, deprivation, destruction of or damage to property by or under the order of any government or public or local authority.

Computer or digital technology

Any **program**, computer network, hardware, software, operational technology, internet-connected device, network-connected device, electronic device, information technology, communications system, including but not limited to any internet-of-things devices, email system, intranet, extranet, website or cloud computing services.

Computer or digital technology error

Any negligent act, error or omission by anyone in the:

- 1. use, creation, handling, entry, modification or maintenance of; or
- 2. on-going operation, maintenance (including but not limited to installation, upgrading or patching) or development of, any **computer or digital technology**.

Cyber attack

Any digital attack which is designed to:

- 1. gain access to;
- 2. extract information from;
- 3. cause damage to; or
- 4. disrupt access to or the operation of:

any computer or digital technology, including but not limited to any:

- a. virus
- b. malicious search engine optimization;
- c. malicious clicking on any pay-per-click links;
- d. crypto-jacking; or
- e. denial of service attack or distributed denial of service attack.

Date recognition

Any failure by any equipment (including any hardware or software) to correctly recognise any given date or to process any data or to operate properly due to any failure to correctly recognise any given date.

Endorsement

A change to the terms of the policy.

Excess

The amount you must bear as the first part of each agreed claim or loss.

Geographical limits

The geographical area stated in the schedule.

Hacker

Anyone, including an employee of **yours**, who gains unauthorised access to or unauthorised use of any:

- 1. computer or digital technology; or
- 2. data held electronically by you or on your behalf.

Nuclear risks

- 1. Any sort of nuclear material, nuclear reaction, nuclear radiation or radioactive contamination;
- any products or services which include, involve or relate in any way to anything in a above, or the storage, handling or disposal of anything in a above;
- all operations carried out on any site or premises on which anything in a. or b. above is located.



General terms and conditions

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Period of insurance

The time for which this policy is in force as stated in the schedule.

Personal data

Any information about an individually identifiable natural person, including any information that identifies, relates to, describes, is reasonably capable of being associated with, or could reasonably be linked, directly or indirectly, with a particular individual, including but not limited to any information protected by the Data Protection Act 2018, General Data Protection Regulation (EU) 2016/679, or any related, similar or successor legislation or regulation.

Policy

This insurance document and the schedule, including any endorsements.

Programs

A set of instructions written in a computer language which tells a **computer or digital technology** how to process dataor interact with ancillary equipment.

Social engineering communication

Any request directed to **you** by a person improperly seeking to obtain possession, access to, or the transfer to a third-party of virtual currency, money, securities, data or property that such person or third-party is not entitled to, where such person improperly:

- impersonates or claims to be another person who would be lawfully entitled to possession
 of or access to, or to authorise transactions in respect of, such virtual currency, money,
 securities, data or property had they made such a request; or
- assumes the identity of another person who you reasonably believe exists and would be lawfully entitled to possession of or access to, or to authorise transactions in respect of such virtual currency, money, securities, data or property had they existed and made such request.

Space perils

Conditions in space, including but not limited to the presence of electromagnetic radiation, charged particles emitted by the sun or other celestial bodies or the impact of extra-terrestrial objects that can affect human activity and technology.

Terrorism

An act, or the threat of an act, by any person or group of persons, whether acting alone or on behalf of or in connection with any organisation or government, that:

- 1. is committed for political, religious, ideological or similar purposes; and
- is intended to influence any government or to put the public, or any section of the public, in fear; and
 - a. involves violence against one or more persons; or
 - b. involves damage to property; or
 - c. endangers life other than that of the person committing the action; or
 - d. creates a risk to health or safety of the public or a section of the public; or
 - e. is designed to interfere with or to disrupt an electronic system.

Virus

Programs designed to damage, disrupt, extract data from, or gain access to any data or computer or digital technology including, but not limited to, malware, wipers, worms, trojans, rootkits, spyware, dishonest adware, crimeware, ransomware and other malicious software or viruses.

War

War, invasion, act of foreign enemies, hostilities (whether war be declared or not), civil war, rebellion, revolution, insurrection, military or usurped power.

We/us/our

The insurer named in the schedule.

You/your

The insured named in the schedule.



General terms and conditions - consumers

Policy wording

IMPORTANT NOTICE: THE FOLLOWING GENERAL TERMS AND CONDITIONS APPLY ONLY TO CONSUMERS FALLING WITHIN THE DEFINITION OF 'CONSUMER' IN THE CONSUMER INSURANCE CONTRACTS ACT 2019 I.E.:

- 1. A NATURAL PERSON, NOT ACTING IN THE COURSE OF BUSINESS;
- A SOLE TRADER, PARTNERSHIP, TRUST CLUB OR CHARITY (NOT BEING A BODY CORPORATE), WITH AN ANNUAL TURNOVER IN ITS PREVIOUS FINANCIAL YEAR OF €3 MILLION OR LESS; OR
- 3. AN INCORPORATED BODY THAT:
 - A. HAD AN ANNUAL TURNOVER IN ITS PREVIOUS FINANCIAL YEAR OF €3 MILLION OR LESS; AND
 - B. IS NOT A BODY CORPORATE THAT IS A MEMBER OF A GROUP OF COMPANIES WITH A COMBINED ANNUAL TURNOVER (IN THE PREVIOUS FINANCIAL YEAR OF THE GROUP OF COMPANIES), OF GREATER THAN €3 MILLION.

NON-CONSUMERS SHOULD REFER BELOW TO THE GENERAL TERMS AND CONDITIONS - NON-CONSUMERS.

Conditions precedent

General condition 7, below and General claims condition 1 and the conditions shown in each section under the heading **your obligations** are all conditions precedent to **our** liability. **We** may not make any payment, or may reduce the amount of any payment under this insurance if **you** fail to comply with all the requirements of those conditions.

General conditions

The following conditions apply to the whole of this **policy**. Any other conditions are shown in the section to which they apply.

Representations

 Any statement of opinion or statement as to the existence of a state of affairs made by you in connection with this policy shall have effect solely as a representation made by you prior to entering into this policy.

Pre-contractual duty of disclosure

 In agreeing to insure you and in setting the terms and premium, we have relied on the information you have given us.

You must answer all questions that we ask you before entering into the policy or on renewal honestly and with reasonable care.

Where we ask you to answer a specific question, the subject matter of the question is material to the risk we are undertaking or the calculation of the premium or both.

If you fail to answer the questions we ask honestly and with reasonable care, we shall be entitled to the remedies as set below if the non-disclosure of material information was an effective cause of us entering into this policy, and on these terms.

Provided that **you** have discharged this duty of disclosure before entering into the **policy** or a previous renewal, then at renewal **you** are only required to provide **us** with the additional information that **we** expressly request. If **you** do not provide any new information in response to **our** request and **you** continue to pay the renewal premium, **we** shall presume that the information **you** previously provided has not altered.

Renewal of your policy does not remedy any previous breach of your obligations under this clause.

Misrepresentation and remedies

- 3. If you or anyone acting on your behalf provided an answer to a question posed by us before entering into the policy or on renewal and that answer involved a misrepresentation, then our remedies shall depend on the nature of the misrepresentation as follows:
 - a. If such answer involves an innocent misrepresentation (that is, one that was neither negligent nor fraudulent) and a claim has been made under the policy, we will pay your claim subject to the policy terms and conditions and will not avoid the policy on the ground that there was a misrepresentation;
 - b. If such answer involves a negligent misrepresentation (that is, one that was not fraudulent):
 - If we would not have entered into this policy on any terms, we may treat this
 policy as having been void from the date we entered into the policy and



General terms and conditions - consumers

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refuse all claims, in which case we will return the premium to you;

- ii. If we would have entered into this policy but on different terms (other than terms relating to the premium), this policy will be treated as if it had been entered into on those different terms from the outset, if we so require;
- iii. If we would have entered into this policy (whether the terms relating to matters other than the premium would have been the same or different) but would have charged a higher premium, we may reduce proportionately the amount to be paid on a claim; or
- iv. Where there are no outstanding claims under **your policy**, **we** can choose one of the remedies (i), (ii) or (iii) above, or choose to terminate the policy by giving **you** reasonable notice.
- c. If such answer involves a fraudulent misrepresentation and a claim has been made under the policy, or where your conduct involves fraud of any other kind, we will be entitled to treat this policy as having been void from its inception and we are not required to return the premium.

Alteration of risk and material changes

4. We may refuse a claim made by you where there is a change in the subject matter of the contract of insurance and circumstances have changed to the extent that the new risk is something which we did not agree in writing to cover by an express term of the policy, endorsement, written confirmation or otherwise.

Suspensive conditions

5. Any term in the policy or other documents issued by us that imposes a continuing restrictive condition on you shall be treated as a suspensive condition, and a breach of that term will suspend our liability under the policy from the time of the breach until the time when the breach is remedied, if it is capable of being remedied. We will have no liability to you for any claim if the loss occurs during the period when our liability is suspended.

If a breach of a continuing restrictive condition has not increased the risk of the loss that has occurred (being the loss for which **you** are making a claim under the **policy**), **our** liability will not be suspended and **we** will still be liable subject to other terms and conditions of the **policy**.

This clause applies to any term in the **policy** that has the effect of reducing the risk in the **policy** relating to:

- a. a particular type of loss;
- b. loss at a particular time; or
- c. loss in a particular location.

Any breach by **you** of the type of term in (a), (b) or (c) above shall only suspend **our** liability in respect of that particular type of loss, or loss at a particular time or loss in a particular location, and if the breach has been remedied by the time the loss giving rise to the claim has occurred **we** will be liable for **your** claim, subject to the other terms and conditions of the **policy**.

Due diligence

 You must take reasonable steps to prevent accident or injury and to protect your property against loss or damage. You must keep any property insured under this policy in good condition and repair.

Premium payment

We will not make any payment under this policy unless you have paid the premium.

Right to withdraw: cooling-off period/ cancellation

3. You may cancel this policy by giving us notice of the cancellation in writing within 14 working days after the date when you are informed that the policy has been concluded. If you cancel the policy, you will be released from any further obligation arising from the policy and we will not impose any financial cost on you other than the costs of the premium for the period of cover.

We may cancel the **policy** by giving 30 days written notice. If we have agreed that **you** can pay **us** the premium by installments and we have not received an installment 14 days after the due date, we may cancel the **policy**. In this event, the **period of insurance** will equate to the period for which the premium installments have been paid to **us**. We will confirm the cancellation and amended **period of insurance** to **you** in writing.

Where we notify you that we are cancelling the policy, we will repay the balance of the premium for the unexpired term of the policy without imposing any financial cost on you



General terms and conditions - consumers

Policy wording

and will provide the reason or reasons for the cancellation.

Third party rights

You and we are the only parties to this policy. Nothing in this policy is intended to give
any person any right to enforce any term of this policy which that person would not have
had but for the Consumer Insurance Contracts Acts 2019.

A third-party has all of the rights as set out in the Consumer Insurance Contracts Act 2019, including the right to request information from the insurer and the right to make a claim in the circumstances set out in and in accordance with the Consumer Insurance Contracts Act 2019.

Multiple insureds

9. The most we will pay is the relevant amount shown in the schedule.

If more than one insured is named in the schedule, the total amount **we** will pay will not exceed the amount **we** would be liable to pay to any one of **you**.

You agree that the insured named in the schedule, or if there is more than one insured named in the schedule the first of them, is authorised to receive all notices and agree any amendments to the **policy**.

Subrogation

- 10. We will not exercise our subrogation rights against some other person if that other person does not have insurance in respect of their liability to you, and where you have decided not to exercise your rights against that other person because:
 - a. you and that other person are members of the same family or cohabitants, or
 - you expressly or impliedly consented to the use, by that other person, of a motor vehicle that is the subject matter of the policy.

If that other person does have insurance in respect of their liability to **you**, **we** are entitled to exercise **our** subrogation rights against that other person, but **we** will not recover more than the amount that that other person may recover under any liability insurance in respect of the loss.

Notwithstanding the above, we are entitled to exercise our subrogation rights against that other person where the conduct of that other person which gave rise to the loss was serious or willful misconduct.

We will not exercise any rights of subrogation against **your** employee unless the loss was caused by the employee intentionally or recklessly and with knowledge that the loss would probably result.

Notwithstanding any provision of this **policy**, any amounts recovered when exercising **our** rights of subrogation in respect of loss shall be distributed in accordance with the Consumer Insurance Contracts Act 2019.

Aggregate limit

11. Where this policy specifies an aggregate limit, this means our maximum payment for all relevant claims or losses covered under the policy during the period of insurance.

If the **period of insurance** is continuous, the aggregate limit will apply to all relevant claims or losses covered under the **policy** during the 12 months from the date the continuous cover starts. Each aggregate limit will be reinstated to the level shown in the schedule at each anniversary.

Cover under multiple sections 12.

2. Where you, including anyone within the meaning of you or insured person in any section of the policy, are entitled to cover under more than one section of the policy in respect of the same claim or loss, or any part of a claim or loss, we shall only provide cover under one section of the policy, being the section that provides the most advantageous cover to you or the party entitled to cover.

Other insurance

13. We will not make any payment under this **policy** where **you** would be entitled to be paid under any other insurance if this **policy** did not exist except in respect of any amount in excess of the amount that would have been payable under such other insurance had this **policy** not been effected. If such other insurance is provided by **us** the most **we** will pay under this **policy** will be reduced by the amount payable under such other insurance.

Governing law

14. This policy is governed by the laws of Ireland.



General terms and conditions - consumersPolicy wording

Arbitration

15. Any dispute arising out of or relating to this insurance, including over its construction, application, and validity, will be referred to a single arbitrator in accordance with the Arbitration Act then in force. The arbitrator will be an experienced Irish barrister or practicing solicitor. If agreement cannot be reached on a suitable arbitrator, one will be chosen by the Chairman of the Bar Council of Ireland. If you do not refer a dispute within one year, you will be considered to have abandoned your dispute.

Sanctions

16. We will not make any payment under this policy if making such payment would expose us to any sanction, prohibition or restriction under United Nations resolutions or the trade or economic sanctions, laws or regulations of the European Union, United Kingdom or United States of America.



General terms and conditions – consumers

Policy wording

General claims conditions

The following claims conditions apply to the whole of this **policy**. Any other claims conditions and procedures are shown in the section to which they apply.

Your obligations

- We may not make any payment under this policy or may reduce the amount of any payment if you fail to:
 - a. give us prompt notice of any claim or threatened claim or anything which is likely to give rise to a claim under this policy against you, in accordance with the terms of each section:
 - b. make every reasonable effort to minimise any loss, damage or liability and take appropriate emergency measures immediately if they are required to reduce any claim or any potential subsequent claim.
 - subject to the General Condition on Subrogation above, give us all assistance which
 we may reasonably require to pursue recovery of amounts we may become liable
 to pay under this policy, in your name but at our expense

Claims co-operation

It shall be a continuing restrictive condition of the **policy** that **you** shall co-operate with **us** in the investigation of insured events, including by responding to reasonable requests for information in an honest and reasonably careful manner.

Notification of claims

We will not refuse to pay a claim solely on the basis that you have failed to comply with a specified notification period, provided that your failure to comply with the specified notification period does not prejudice us in any way.

Fraudulent claims

If a claim contains information that is false or misleading in any material respect which **you** either know or consciously disregard whether it is false or misleading, **we**:

- 1. shall be entitled to refuse to pay the claim; and
- shall be entitled to terminate the policy by giving notice to you, and the policy will be treated as terminated from the date that you submitted the fraudulent claim, and we shall refuse liability for any claim made after the fraudulent claim and retain your premium.

This does not affect **your** rights in relation to any valid claim made under this **policy** before the date of any fraudulent claim or where fraudulent evidence or information is submitted or adduced in support of a valid claim.



General terms and conditions – non-consumersPolicy wording

IMPORTANT NOTICE: THE FOLLOWING GENERAL TERMS AND CONDITIONS APPLY ONLY TO NON-CONSUMERS

Conditions
precedent

General conditions 2, 3 and 4 below, general claims condition 1 and the conditions shown in each section under the heading **your obligations** are all conditions precedent to **our** liability. **We** will not make any payment under this insurance unless **you** comply with all the requirements of those conditions.

General conditions

The following conditions apply to the whole of this **policy**. Any other conditions are shown in the section to which they apply.

Basis of insurance

- Because of its importance, all information which you or anyone on your behalf provided before we agreed to insure you is incorporated into and forms the basis of this policy.
 - All facts and matters which might be relevant to **our** consideration of **your** proposal must be disclosed and all material representations made to **us** must be true, otherwise **we** are entitled to treat this insurance as if it had never existed.

Change of circumstances

You must tell us as soon as reasonably possible of any change in circumstances during
the period of insurance which may materially affect this policy. (A material fact or
circumstance is one which might affect our decision to provide insurance or the
conditions of that insurance.) We may then change the terms and conditions of
this policy.

Due diligence

 You must take reasonable steps to prevent accident or injury and to protect your property against loss or damage. You must keep any property insured under this policy in good condition and repair.

Premium payment

4. We will not make any payment under this policy unless you have paid the premium.

Cancellation

5. You or we can cancel the policy by giving 30 days written notice. We will give you a pro-rata refund of the premium for the remaining portion of the period of insurance after the effective date of cancellation for which you have already paid. However, we will not refund any premium under €10.

If we have agreed that you can pay us the premium by installments and we have not received an instalment 14 days after the due date, we may cancel the policy. In this event, the period of insurance will equate to the period for which premium installments have been paid to us. We will confirm the cancellation and amended period of insurance to you in writing.

Multiple insureds

6. The most we will pay is the relevant amount shown in the schedule.

If more than one insured is named in the schedule, the total amount we will pay will not exceed the amount we would be liable to pay to any one of you.

You agree that the insured named in the schedule, or if there is more than one insured named in the schedule the first of them, is authorised to receive all notices and agree any amendments to the **policy**.

Aggregate limit

 Where this policy specifies an aggregate limit, this means our maximum payment for all relevant claims or losses covered under the policy during the period of insurance.

If the **period of insurance** is continuous, the aggregate limit will apply to all relevant claims or losses covered under the **policy** during the 12 months from the date the continuous cover starts. Each aggregate limit will be reinstated to the level shown in the schedule at each anniversary.



General terms and conditions – non-consumersPolicy wording

Cover under multiple sections

Where you, including anyone within the meaning of you or insured person in any section of the policy, are entitled to cover under more than one section of the policy in respect of the same claim or loss, or any part of a claim or loss, we shall only provide cover under one section of the policy, being the section that provides the most advantageous cover to you or the party entitled to cover.

Other insurance

9. We will not make any payment under this policy where you would be entitled to be paid under any other insurance if this policy did not exist except in respect of any amount in excess of the amount that would have been payable under such other insurance had this policy not been effected. If such other insurance is provided by us the most we will pay under this policy will be reduced by the amount payable under such other insurance.

Governing law

10. This policy will be governed by the laws of Ireland.

Arbitration

11. Any dispute arising out of or relating to this insurance, including over its construction, application, and validity, will be referred to a single arbitrator in accordance with the Arbitration Act then in force. The arbitrator will be an experienced barrister or practicing solicitor. If agreement cannot be reached on a suitable arbitrator, one will be chosen by the Chairman of the Bar Council of Ireland. If you do not refer a dispute within one year, you will be considered to have abandoned your dispute.

Sanctions

12. We will not make any payment under this policy if making such payment would expose us to any sanction, prohibition or restriction under United Nations resolutions or the trade or economic sanctions, laws or regulations of the European Union, United Kingdom or United States of America.

General claims conditions

The following claims conditions apply to the whole of this **policy**. Any other claims conditions and procedures are shown in the section to which they apply.

Your obligations

- 1. We will not make any payment under this policy unless you:
 - a. give us prompt notice of any claim or threatened claim or anything which is likely to
 give rise to a claim under this policy against you, in accordance with the terms of
 each section:
 - give us, at your expense, any information which we may reasonably require and co-operate fully in the investigation of any claim under this policy;
 - make every reasonable effort to minimise any loss, damage or liability and take appropriate emergency measures immediately if they are required to reduce any claim or any potential subsequent claim;
 - d. give us all assistance which we may reasonably require to pursue recovery of amounts we may become liable to pay under this policy, in your name but at our expense.

Fraud

If you, or anyone on your behalf, tries to deceive us by deliberately giving us false
information or making a fraudulent claim under this policy then we will treat this policy
as if it had never existed.

Recovering a loss payment

 We shall be entitled at our discretion to take over and conduct in your name the investigation, defence, pursuit or settlement of any claim.

We shall be entitled to pursue recovery of payments made under this insurance, in your name but at our expense, and you must give us all assistance we may reasonably require.



Policy wording

The General terms and conditions, as applicable and the following terms and conditions all apply to this section.

Special definitions for this section

Business activities

The activities shown in the schedule, or proposal form, or in material representations agreed by us, which **you** perform in the course of **your business**.

Communicable disease

Any communicable, infectious or contagious disease including any related variation, strain, virus, complex or syndrome.

Defence costs

Costs incurred with **our** prior written agreement to investigate, settle or defend a claim against **you**, including representation at a coroner's inquest, arising out of the death of any patient of **yours**.

Malpractice

Any bodily injury, mental injury, illness, disease or death of any patient caused by any negligent act, error or omission committed by **you**:

- 1, in the performance of a business activity; or
- in the course of a Samaritan act.

Samaritan act

Treatment administered by **you** at the scene of a medical emergency, accident or disaster at which **you** are present either by chance or in response to a S.O.S. call following a disaster.

You/your

Also includes any person who was, is or during the **period of insurance** becomes **your** partner director, senior manager, employee, member of the ethics committee, or volunteer performing activities in the course of **your business**.

What is covered

Claims against you

If during the **period of insurance**, and as a result of **your business activity** within the **geographical limits** for clients, any party brings a claim against **you** or **your** employee or volunteer for:

- 1. malpractice;
- 2. negligence or breach of a duty of care;

we will indemnify you against the sums you have to pay as compensation.

We will also pay defence costs, but we will not pay costs for any part of a claim not covered by this section.

Avoiding a potential claim against you

If your client has reasonable grounds for being dissatisfied with the work you have done, refuses to pay for any or all of it, including amounts you legally owe to sub-contractors at the date of the refusal, and threatens to bring a claim against you for more than the amount owed, it may be possible to settle the dispute with the client by your agreeing not to press for the disputed amount. If so, we will pay you the amount owed to you at that time if we believe that this will avoid a legitimate claim for a greater amount and we have given our prior written approval to settling in this way and for this amount.

Alternatively, if it is not possible to reach agreement with the client on this basis but we still believe that by not pressing for the disputed amount you will avoid a legitimate claim or counterclaim for a greater amount, we will pay the amount owed to you at that time. If a claim is still brought, we will deal with it but our total payment, including what we have already paid you or on your behalf, will not exceed the applicable limit of indemnity shown in the schedule. You must return the amount we have paid if you eventually recover the debt less your reasonable expenses.

Once we agree to make this payment you will assign to us such rights as you have in relation to the amounts owed to you.

We will not make any payment for any part of a claim not covered by this section.



Policy wording

Your own losses

Loss of documents

If during the **period of insurance** any tangible document of **yours** which is necessary for the performance of **your business activity** is physically lost, damaged or destroyed while in **your** possession, **we** will pay the reasonable expenses **you** incur with **our** prior written agreement in restoring or replacing it. The most **we** will pay for the total of all such expenses is the relevant amount shown in the schedule.

What is not covered

A. We will not make any payment for any claim or loss directly or indirectly due to:

Matters specific to your business

- your operation or administration of any pension or employee benefit scheme or trust fund, or the sale or purchase of or dealing in any stocks, shares or securities or the misuse of any information relating to them, or your breach of any legislation or regulation related to these activities.
- your breach of any taxation, competition, restraint of trade or anti-trust legislation or regulation.
- any pollution or contamination, including noise, electromagnetic fields, radiation and radio waves.
- or contributed to by, resulting from or in connection with a computer or digital technology error.
- 5. transmission of a computer virus.
- 6. any claim or loss directly or indirectly due to, contributed to by, or resulting from or in connection with any:
 - a. cyber attack;
 - b. hacker;
 - c. social engineering communication;
 - d. any fear or threat of 6.a. to 6.c. above; or
 - e. any action taken in controlling, preventing, supressing, responding or in any way relating to 6.a. to 6.d. above
- your liability under any contract which is greater than the liability you would have at law without the contract, unless our prior written agreement has been obtained.
- 8. activities carried out in the name of a consortium, joint venture or profit-sharing scheme in which **you** are a party, unless our **prior** written agreement has been obtained.

Matters insurable elsewhere

- the death or any bodily or mental injury or disease suffered by anyone, other than malpractice.
- anyone's employment with or work for you, or any breach of an obligation owed by you
 as an employer or any kind of discrimination, harassment or unfair treatment.
- the ownership, possession or use of any land or building, any animal, any aircraft, watercraft or any motor vehicle.
- the loss, damage or destruction of any tangible property. This clause does not apply to your own loss under the Loss of documents cover in What is covered.
- 13. your supply, manufacture, sale, installation or maintenance of any product.
- 14 defamation.

Directors and officers' liability

- 15. any liability or breach of any duty or obligation owed to **you** or **your** shareholders by any of **your** directors, officers, trustees or board members, including but not limited to:
 - a. any allegation of insider trading;
 - b. any breach of any duty of corporate liability;
 - any statement, representation or information concerning you or your business contained in your accounts, reports or financial statements

Personal liability

16. any personal liability incurred by any director, officer, trustee, or board member of yours when acting in that capacity or managing your business other than when performing a



Policy wording

business activity for a client or advertising.

Deliberate, reckless or dishonest acts

- any act, breach, omission or infringement you deliberately, spitefully, dishonestly or recklessly commit, condone or ignore.
- the performance of any business activity by you whilst under the influence of intoxicants or narcotics.

Pre-existing problems

 any shortcoming in your work or your own loss which you knew about, or ought reasonably to have known about, before we agreed to insure you.

Date recognition

20. date recognition.

Personal data claims

21. the actual or alleged processing, acquisition, storage, destruction, erasure, loss, alteration, disclosure, use of or access to personal data.

Infrastructure interruption

22. any failure or interruption of services provided to you by a third party service provider including but not limited to an internet service provider, telecommunications provider, utility provider, digital certificate authority, domain name system, the provider of technology services including but not limited to cloud computing and other hosted computer resources or other infrastructure providers.

War, terrorism, nuclear, asbestos or space perils

23. war, terrorism, nuclear risks, asbestos risks or space perils.

Aids and hepatitis

24. hepatitis non-A or any condition directly or indirectly caused by, or associated with Human Immunodeficiency Virus (HIV), even if this is initially named as either HTLV III or LAV or is a mutant, derivative or variation, or is in any way related to Acquired Immune Deficiency Syndrome (AIDS) or AIDS-related complex (ARC) or any syndrome or condition of a similar kind howsoever it may be named.

Abuse or Molestation

25. any physical or mental abuse, assault, battery, harassment, voyeurism, invasion of privacy, mistreatment or maltreatment, any act of a sexual nature or any act undertaken with a sexual motive

Use of instruments

26. the handling, use or storage of any tool or implement used in the performance of a business activity which is intended to penetrate tissue or be in contact with bodily fluid, either that of a human or an animal, unless any such tools or implements are handled, used and stored at all times in accordance with the manufacturer's instructions.

Injectable treatments

27. any injectable or filler treatments unless photographs or digital images are taken of the client capturing the treatment area of their body both immediately prior to treatment and after treatment and are retained by you for a minimum of three years.

Clinical trials

28. any clinical trial or research project conducted by or for you.

Communicable disease

- or contributed to by, resulting from or in connection with communicable disease.
 However
 - this exclusion does not apply to any claim or loss for bodily injury directly arising
 out of the administration of any vaccination by you that is stated in the schedule as
 forming part of your business activities;
 - this exclusion does not apply to any claim or loss for bodily injury directly arising out of coronavirus disease (Covid-19) testing that is stated in the schedule as forming part of your business activities;
 - this exclusion does not apply to any special limit stated in the schedule for claims arising from coronavirus (Covid-19) or any related variation, strain, complex or syndrome.

However, we will not in any event make any payment for claims or loss directly or indirectly due to or contributed to by, resulting from or in connection with any of the following:

- i. the efficacy or inefficacy of any vaccine;
- any bodily injury that arises directly or indirectly from anything that is inherent within a vaccine itself;



Policy wording

- any coronavirus disease (Covid-19) testing that is not stated in the schedule as forming part of your business activities;
- any incorrect positive or negative test result or diagnosis for coronavirus (Covid-19);
- any direct or indirect economic loss suffered by anyone as a result of any form
 of testing for coronavirus disease (Covid-19), save for the cost of treatment or
 care directly arising out of bodily injury.

Claims brought by a related party

- B. We will not make any payment for:
- 1. any claim brought by an insured within the definition of you or any party with a financial, executive or managerial interest in you, including any parent company or any party in which you have a financial, executive or managerial interest, including any subsidiary company. This does not apply to a claim based on a liability to an independent third-party directly arising out of the performance of your business activity.

Restricted recovery rights

that part of any claim where your right of recovery is restricted by any contract, unless our prior written agreement has been obtained to that contract.

Consequential loss

- 3. your lost profit, mark-up or liability for VAT or its equivalent.
- any trading loss or trading liability including those arising from the loss of any client, account or business.

Non-compensatory payments

 fines and contractual penalties, aggravated, punitive or exemplary damages, and additional damages under section 128 (3) of the Copyright and Related Acts, 2000 or any statutory successor to that section.

Claims outside the applicable courts

 any claim, including arbitration, brought outside the countries set out in the schedule under applicable courts.

This applies to proceedings in the applicable courts to enforce, or which are based on, a judgment or award from outside the applicable courts.

How much we will pay

The most we will pay for the total of all claims, losses and defence costs is the single limit of indemnity shown in the schedule, irrespective of the number of claims. You must pay the excess shown in the schedule for each claim, including defence costs.

All claims and losses which arise from the same original cause, a single source or a repeated or continuing shortcoming in **your** work will be regarded as one claim. This includes claims and losses arising after, as well as during, the **period of insurance**.

Paying out the limit of indemnity

At any stage of a claim, we can pay you the applicable limit of indemnity or what remains after any earlier payment from that limit. We will pay defence costs already incurred at the date of our payment. We will then have no further liability for that claim or its defence costs.

Your obligations

If a problem arises

We will not make any payment under this section:

- unless you notify us promptly of the following within the period of insurance or at the latest within 14 days after it expires for any problem you first become aware of in the seven days before expiry:
 - a. your first awareness of a shortcoming in your work for a client which is likely to lead to a claim against you. This includes any criticism of your work even though regarded by you as unjustifiable.
 - If we accept your notification, we will regard any subsequent claim as notified to this insurance.
 - the receipt of notice from any person of an intention to hold you responsible for any malpractice, error or omission.
 - every letter, claim, writ, summons or process against you for malpractice or alleged malpractice.



Policy wording

- d. your discovery that any tangible document of yours has been physically lost, damaged or destroyed.
- 2. if, when dealing with your client or a third-party, you admit that you are liable for what has happened or make any offer, deal or payment, unless you have our prior written agreement. You must also not reveal the amount of cover available under this insurance unless you had to give these details in negotiating a contract with your client or have our prior written agreement.
- 3. unless you at all times:
 - a. maintain accurate descriptive records of all professional services provided and equipment used in procedures, including but not limited to batch numbers of any product injected, which shall be available for inspection and use by us or our duly appointed representatives; and
 - b. retain the records referred to in 3.a. above for a period of at least six years from the date of treatment and, in the case of a minor, for a period of at least six years after that minor attains majority.
- 4. unless the equipment, tools or implements used in the performance of your business activities which are suitable to be used more than once (i.e. approved by the manufacturer for that purpose) are sterilised prior to such use in accordance with Department of Health guidelines or equivalent.
- 5. unless:
 - you and your employees shall ensure that all personal protective equipment is maintained in an efficient state, in efficient working order and in good repair in accordance with World Health Organization guidelines; and
 - b. you shall ensure that all of your employees that use, supervise or manage the use of personal protective equipment have received adequate training, which should include the correct use of the equipment, the risks that may arise from its use and the precautions to take in the safe use of the equipment in order to comply with World Health Organization guidelines; and
 - you and your employees shall ensure that the following minimum personal protective equipment protection is used when engaging with suspected or confirmed cases of communicable disease;
 - respiratory protection FFP2 or FFP3 respirator (valved or non-valved version); and
 - ii. eye protection goggles (or face shield); and
 - iii. body protection long-sleeved water-resistant gown; and
 - iv. hand protection gloves.

Control of defence

This is a duty to defend section. This means that **we** have the right and duty to defend **you** against any claim or part of a claim brought against **you** which is covered by this section and which **we** consider **you** have reasonable prospects of successfully defending.

If we do not consider that you have reasonable prospects of defending a claim or part of a claim, we have the right but not the obligation to take control of and conduct in your name, the investigation, settlement or defence of the claim or part of the claim. Proceedings will only



Policy wording

be defended taking into account the commercial considerations of the costs of defence. We may request that an opinion be obtained from a mutually agreed senior counsel, as to the prospects of **you** successfully defending a claim or part of a claim. Such opinion shall be binding on **you** and **us**. The costs of obtaining such opinion shall be met by **us**.

Appointment of legal representation

If a covered or partially covered claim is brought against **you**, then **we** have the right to appoint suitably qualified legal representation to defend **you**. **We** may appoint **your** own solicitor but on a similar-fee basis as **our** solicitor and only for work done with **our** prior written approval.

Partially covered claims

If a claim which is only partially covered by this section is brought against you, amounts relating to the non-covered parts of the claim will be deducted from our final settlement. We will not pay costs for any part of a claim not covered by this section. We and you agree to use best efforts to determine a fair allocation of covered and non-covered parts of any claim. If you and we cannot agree on a fair allocation, you and we agree to refer any such dispute to a single arbitrator in accordance with the Arbitration Act then in force.

Payment of full limit of indemnity

We have no duty to defend you against any claim where we pay you the applicable limit of indemnity as described in How much we will pay, Paying out the limit of indemnity.

Payment of excess

Our duty to make any payment under this section arises only after the applicable excess is fully paid. The excess will only be eroded by the covered parts of a claim.



Policy wording

The General terms and conditions, as applicable and the following terms and conditions all apply to this section.

Special definitions for this section

Abuse or molestation

Physical or mental abuse, assault, battery, harassment, voyeurism, invasion of privacy, mistreatment or maltreatment, any act of a sexual nature or any act undertaken with a sexual motive.

Bodily injury

Death, or any bodily or mental injury or disease of any person.

Defence costs

Costs incurred with our prior written agreement to investigate, settle or defend a claim against you.

Denial of access

Nuisance, trespass or interference with any easement or right of air, light, water or way.

Drone

Any remotely controlled un-manned aerial vehicle and any accessories used with such vehicle.

Inefficacy

The failure of any of **your products** or any service, process or system provided or managed

by you to perform the function or serve the purpose for which it was intended.

Mental injury

A diagnosed recognisable psychiatric injury.

Personal injury

False arrest, detention or imprisonment; malicious prosecution; wrongful entry into, or eviction of a person from, a room, dwelling or premises that they occupy; invasion of any rights of privacy.

Pollution

Any pollution or contamination, including but not limited to noise, electromagnetic fields, radiation, radio waves, pyrite, mica or mould.

Products

Any goods sold, supplied, distributed, manufactured, constructed, erected, installed, altered, tested, serviced, maintained, repaired, cleaned or treated by **you**.

Property damage

Physical loss of or damage to or destruction of tangible property including the resulting loss of use of such property.

Tool of trade

Mobile plant or equipment being used where insurance or security is not required under the provisions of any road traffic legislation.

You/your

Also includes any person who was, is or during the **period of insurance** becomes **your** partner or director or senior manager in actual control of **your** operations.

What is covered

Claims against you

If, as a result of your business, any party brings a claim against you for:

- a. bodily injury or property damage occurring during the period of insurance;
- b. personal injury or denial of access committed during the period of insurance;

we will indemnify you against the sums you have to pay as compensation.

This includes a claim against any employee or volunteer worker of **yours** when they are acting on **your** behalf in whatever capacity.

We will also pay defence costs, but we will not pay costs for any part of a claim not covered by this section.

Claims against principals

If, as a result of **your business**, any party brings a claim, which falls within the scope of **What is covered**, Claims against you, against a customer of **your business** for whom **you** are providing services under contract or agreement and **you** are liable for that claim, **we** will treat such claim as if made against **you** and make the same payment to such customer that **we** would have made to **you**, provided that the party to be indemnified:

a. has not, in our reasonable opinion, caused or contributed to the claim against them;



Policy wording

- accepts that we can control the claim's defence and settlement in accordance with the terms of this section;
- c. has not admitted liability or prejudiced the defence of the claim before we are notified of it;
- d. gives us the information and co-operation we reasonably require for dealing with the claim.

Cross liabilities

If more than one insured is named in the schedule, **we** will deal with any claim as though a separate policy had been issued to each of them provided that **our** liability in the aggregate shall not exceed the limit of indemnity shown in the schedule.

Criminal proceedings costs

If any governmental, administrative or regulatory body brings any criminal action against you during the **period of insurance** for any breach of statute or regulation directly relating to any actual or potential claim under this section, **we** will pay the costs incurred with **our** prior written consent to defend such an action against **you** or any employee of **yours**.

Additional cover

Court attendance compensation

If any person within the definition of **you** has to attend court as a witness in connection with a claim against **you** covered under this section, **we** will pay **you** compensation for each day, or part of a day that their attendance is required by **our** solicitor.

What is not covered

A. We will not make any payment for any claim or loss directly or indirectly due to:

Property for which you are responsible

- loss of or damage to any property belonging to you or which at the time of the loss or damage is in your care, custody or control. This does not apply to:
 - a. employees' or visitors' vehicles or effects while on your premises;
 - premises, including their contents, which are not owned or rented by you, where you are temporarily carrying out your business;
 - c. premises rented to you, for loss or damage not insurable under property insurance policies and for which you would not be liable other than by the lease or other agreement.
- the ownership, possession, maintenance or use by you or on your behalf of any aircraft
 or other aerial device, drones, hovercraft, watercraft (other than hand propelled or
 sailing craft less than 20 feet in length in inland or territorial waters) or any mechanically
 propelled vehicles and their trailers.

This does not apply to:

- a. any tool of trade;
- the loading or unloading of any vehicle off the highway.

Injury to employees

 bodily injury to any person arising out of and in the course of their employment under a contract of employment/contract of service or apprenticeship with you.

Abuse

4. abuse or molestation.

Pollution

- a. i. any pollution of buildings or other structures or of water or land or the atmosphere; or
 - ii. any **bodily injury** or **property damage** directly or indirectly caused by **pollution**; unless caused by a sudden, identifiable, unintended and unexpected incident which occurs in its entirety at a specific time and place during the **period of insurance**;
 - b. any pollution occurring in the United States of America or Canada.

Cyber incident

- 6. or contributed to by, resulting from or in connection with any:
 - a. cvber attack:
 - b. hacker;
 - c. social engineering communication;
 - d. any fear or threat of 6.a. to 6.c. above; or
 - e. any action taken in controlling, preventing, supressing, responding or in any way

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Policy wording

relating to 6.a. to 6.d. above.

Computer or digital technology error
Computer virus
Professional advice/services

Your products

7. any computer or digital technology error.

- 8. transmission of a computer virus.
- designs, plans, specifications, formulae, directions or advice prepared or given by you or professional services provided by you.
- 10 the costs of recalling, removing, repairing, reconditioning or replacing any **product** or any of its parts.
 - any products relating to aircraft, including missiles or spacecraft, and any ground support or control equipment used in connection with such products;
 - any products installed in aircraft, including missiles or spacecraft, or used in connection with such craft, or for tooling used in their manufacture including ground-handling tools and equipment, training aids, instruction manuals, blueprints, engineering or other data, advice and services and labour relating to such craft or products;
 - any products relating to drones or self-balancing motorised scooters.

		5. S.
Inefficacy	11	inefficacy.
Deliberate or reckless acts	12	any act, breach, omission or infringement you deliberately, spitefully, dishonestly or recklessly commit, condone or ignore which could reasonably be expected to cause injury or damage to another party even if such injury or damage is of a different degree or type than could reasonably have been anticipated.
Contracts	13	your liability under any contract which is greater than the liability you would have at law without the contract.

14 date recognition.

Date recognition

War, terrorism, nuclear,

15 war, terrorism, nuclear risks, asbestos risks or space perils.

asbestos or space perils

Impact or contact sports

- 16 a. death or **bodily injury** to any person taking an active part in any sport involving the striking of an opponent with any part of the body or any implement including but not limited to fencing, boxing, kick boxing, karate, kung fu, kendo, mixed martial arts, taekwondo, pororesu, jujutsu, muay thai, judo, unifight, judo and wrestling.
 - death or **bodily injury** caused by the action or inaction of a participant(s) against another participant(s) taking an active part in any sport involving competitive physical contact between participants including but not limited to association football (soccer), Australian rules football, American football, rugby, hockey, ice hockey, lacrosse, hurling, water polo.

Treatment or care	17	the provision of or failure to provide any treatment or care of a person or animal, other than the provision of first aid in connection with your business .
Infrastructure interruntion	18	any failure or interruption of services provided to you by a third party service provider

Infrastructure interruption

18 any failure or interruption of services provided to you by a third party service provider including but not limited to an internet service provider, telecommunications provider, utility provider, digital certificate authority, domain name system, the provider of technology services including but not limited to cloud computing and other hosted computer resources or other infrastructure providers.

Personal data claims

19 the actual or alleged processing, acquisition, storage, destruction, erasure, loss, alteration, disclosure, use of or access to **personal data**.

B. We will not make any payment for:

Restricted recovery rights

1. that part of any claim where your right of recovery is restricted by any contract.



Policy wording

Non-compensatory payments

2. fines and contractual penalties, punitive or exemplary damages.

Claims outside the applicable courts

any claim, including arbitration, brought outside the countries set out in the schedule under applicable courts.

This applies to proceedings in the applicable courts to enforce, or which are based on, a judgment or award from outside the applicable courts.

Claims outside the geographical limits

 any claim brought against you resulting from work you undertake in any country outside the geographical limits.

How much we will pay

We will pay up to the limit of indemnity shown in the schedule for each actual or threatened claim, unless limited below. We will also pay for defence costs. However, if a payment greater than the limit of indemnity has to be made for a claim our liability for defence costs will be limited to the same proportion that the limit of indemnity bears to the amount paid. You must pay the excess for each claim.

All claims which arise from the same original cause, a single source or a repeated or continuing shortcoming in **your** work will be regarded as one claim.

Special limits

Products

For claims arising from your products, the most we will pay is a single limit of indemnity for the total of all such claims. We will also pay for defence costs for those claims until the limit of indemnity has been exhausted. You must pay the relevant excess shown in the schedule.

Pollution

For claims arising from **pollution**, the most **we** will pay is a single limit of indemnity for the total of all such claims and their **defence costs**, including any claims forming part of a series of other claims regarded as one claim under this section. The most **we** will pay for **defence costs** in relation to **pollution** claims is the amount shown in the schedule. **You** must pay the relevant **excess** shown in the schedule.

Claims brought against you in USA or Canada

If it is stated in the schedule that cover is provided for claims brought in the United States of America or Canada, the most we will pay is a single limit of indemnity for the total of all such claims and their defence costs. You must pay the relevant excess shown in the schedule.

Criminal proceedings costs

The most we will pay for the costs to defend criminal proceedings is the amount shown in the schedule. This applies to all actions brought against you during the period of insurance.

Court attendance compensation

We will pay you the following compensation for each day, or part day:

1. You or your partner or director

€325

2. Any other employee

€130

The most we will pay for the total of all court attendance compensation is €13000.

Paying out the limit of indemnity

At any stage we can pay you the applicable limit of indemnity or what remains after any earlier payment from that limit. We will pay defence costs already incurred at the date of our payment. We will then have no further liability for those claims or their defence costs.



Policy wording

Your obligations

We will not make any payment under this section:

If a problem arises

unless you notify us promptly of any claim or threatened claim against you. For claims
arising out of bodily injury, you must notify us immediately and in any event within
seven days of a claim or anything which is likely to give rise to a claim under this
section. At our request, you must confirm the facts in writing within 30 days with
as much information as is available.

You should make this notification directly to us (and your insurance adviser, if you have one) as follows, ensuring you quote your policy number:

by email to: hiscoxirelandclaims@hiscox.com; or

by post to: Hiscox SA (Irish branch), The Observatory, 7-11 Sir John Rogerson's Quay, Dublin 2 D02 VC42.

- 2. unless you notify us as soon as practicable of:
 - a. your discovery that products are defective;
 - b. any threatened criminal action by any governmental, administrative or regulatory body.
- 3. if, when dealing with your client or a third-party, you admit that you are liable for what has happened or make any offer, deal or payment, unless you have our prior written agreement. You must also not reveal the amount of cover available under this insurance, unless you had to give these details in negotiating a contract with your client or have our prior written agreement.

Correcting problems

We will not make any payment for **products** claims if **you** fail to take reasonable steps to remedy or rectify, at **your** expense, any defect or failure in the goods or services **you** have supplied to a client, customer or distributor.

Control of defence

We have the right, but not the obligation, to take control of and conduct in your name, the investigation, settlement or defence of any claim.

Appointment of legal representation We have the right, but not the obligation, to select and appoint an adjuster, solicitor or any other appropriate person to deal with the claim.

We may appoint your own solicitor but on a similar-fee basis as our solicitor and only for work done with our prior written approval. Proceedings will only be defended if there is a reasonable prospect of success and taking into account the commercial considerations of the costs of defence.

Partially covered claims

If a claim which is only partially covered by this section is brought against you, amounts relating to the non-covered parts of the claim will be deducted from our final settlement. We will not pay costs for any part of a claim not covered by this section. We and you agree to use best efforts to determine a fair allocation of covered and non-covered parts of any claim. If you and we cannot agree on a fair allocation, you and we agree to refer any such dispute to a single arbitrator in accordance with the Arbitration Act then in force.

Payment of full limit of indemnity

We have no further duty to defend you against any claim where we pay you the applicable limit of indemnity as described in **How much we will pay**, Paying out the limit of indemnity.

Payment of excess

Our duty to make any payment under this section arises only after the applicable **excess** is fully paid. The **excess** will only be eroded by the covered parts of a claim.



Employers' liability

Policy wording

The General terms and conditions, as applicable and the following terms and conditions all apply to this section.

Special definitions for this section

Bodily injury

Death or any bodily or mental injury or disease of any person.

Defence costs

Costs incurred with our prior written agreement to investigate, settle or defend a claim against you.

Employee

Any person normally resident in the Republic of Ireland working for you in connection with your business who is:

- 1. employed by you under a contract of employment/contract of service or apprenticeship;
- 2. hired to or borrowed by you;
- 3. self-employed and working on a labour-only basis under your control or supervision;
- 4. engaged by labour-only sub-contractors;
- 5. a labour master or a person supplied by him;
- 6. engaged under a work experience or training scheme;
- 7. a voluntary helper.

Mental injury

A diagnosed recognisable psychiatric mental injury.

What is covered

Claims against you

If any employee brings a claim against you for bodily injury caused to them during the period of insurance arising out of their work for you within the geographical limits, we will indemnify you against the sums you have to pay as compensation.

The amount we pay will include defence costs but we will not pay costs for any part of a claim not covered by this section.

Criminal proceedings

If any governmental, administrative or regulatory body brings any criminal action against **you** during the **period of insurance** for any breach of statute or regulation directly relating to any actual or potential claim under this section, **we** will pay the costs incurred with **our** prior written consent to defend such an action against **you**.

Claims against principals

If, as a result of **your business**, any party brings a claim, which falls within the scope of **What is covered**, Claims against you, against a customer of **your business** for whom you are providing services under contract or agreement and **you** are liable for that claim, **we** will treat such claim as if made against **you** and make the same payment to such customer that **we** would have made to **you**, provided that the party to be indemnified:

- 1. has not, in our reasonable opinion, caused or contributed to the claim against them;
- accepts that we can control the claim's defence and settlement in accordance with the terms of this section;
- 3. has not admitted liability or prejudiced the defence of the claim before we are notified of it;
- 4. gives us the information and co-operation we reasonably require for dealing with the claim.



Employers' liability

Policy wording

Additional cover

Court attendance compensation

If any person within the definition of **you** has to attend court as a witness in connection with a claim against **you** covered under this section, **we** will pay **you** compensation for each day, or part of a day, that their attendance is required by **our** solicitor.

What is not covered

We will not make any payment for:

- 1. any claim or loss directly or indirectly due to:
- Deliberate or reckless acts
- a. any act, breach or omission you deliberately or recklessly commit, condone or ignore.

Offshore

b. any bodily injury caused to any of your employees while they are offshore. An employee is regarded as being offshore from the moment they board any form of transport at the departure point for an offshore rig or platform until the moment they disembark on their return from the rig or platform.

Road traffic legislation

c. any bodily injury to any employee while being carried in or upon, or entering or getting onto, or alighting from a vehicle for which insurance or security is required under any road traffic legislation or where you are entitled to indemnity from any other source.

Claims outside the applicable courts

- any claim, including arbitration, brought outside the countries set out in the schedule under applicable courts.
 - This applies to proceedings in the applicable courts to enforce, or which are based on, judgment or award from outside the applicable courts.

Cyber incident

- any claim or loss directly or indirectly due to, contributed to by, or resulting from or in connection with any:
 - a. cyber attack;
 - b. hacker;
 - c. social engineering communication;
 - d. any fear or threat of 3.a. to 3.c. above; or
 - any action taken in controlling, preventing, supressing, responding or in any way relating to 3.a. to 3.d. above.

Computer or digital technology error

4. any claim or loss directly or indirectly due to, contributed to by, or resulting from or in connection with any **computer or digital technology error**.

Personal data claims

 any claim or loss relating to the actual or alleged processing, acquisition, storage, destruction, erasure, loss, alteration, disclosure, use of or access to personal data.

Infrastructure interruption

7. any claim or loss directly or indirectly due to any failure or interruption of service provided by an internet service provider, telecommunications provider, utility provider, digital certificate authority, domain name system, the provider of technology services including but not limited to cloud computing and other hosted computer resources or other infrastructure providers.

War, terrorism, nuclear, asbestos or space perils

 any claim or loss directly or indirectly due to, contributed to by, or resulting from or in connection with war, terrorism, nuclear risks, asbestos risks or space perils.



Employers' liability Policy wording

How much we will pay

We will pay up to the limit of indemnity shown in the schedule, unless limited below, for all claims and their **defence costs** which arise from the same accident or event.

Special limits

Criminal proceedings costs

We will pay up to the amount shown in the schedule for the costs to defend criminal proceedings. This applies to all actions brought against you during the period of insurance.

Court attendance compensation

We will pay you the following compensation for each day, or part day:

1. You or your partner or director

€325

2. Any other employee

€130

The most we will pay for the total of all court attendance compensation is €13,000.

Your obligations

We will not make any payment under this section:

If a problem arises

unless you notify us promptly of any claim or threatened claim against you. For claims
arising out of bodily injury, you must notify us immediately and in any event within
seven days of a claim or anything which is likely to give rise to a claim under this section.
At our request, you must confirm the facts in writing within 30 days with as much
information as is available.

You should make this notification directly to us (and your insurance adviser, if you have one) as follows, ensuring you quote your policy number:

by email to: hiscoxirelandclaims@hiscox.com

by post to: Hiscox SA (Irish branch), The Observatory, 7-11 Sir John Rogerson's Quay, Dublin 2 D02 VC42.

- unless you notify us as soon as practicable of any threatened criminal action by any governmental, administrative or regulatory body.
- if, when dealing with your employee or a third-party, you admit that you are liable for what has happened or make any offer, deal or payment, unless you have our prior written agreement.

Control of defence

We have the right, but not the obligation, to take control of and conduct in your name, the investigation, settlement or defence of any claim.

Appointment of legal representation We have the right, but not the obligation, to select and appoint an adjuster, solicitor or any other appropriate person to deal with the claim.

We may appoint your own solicitor but on a similar-fee basis as our solicitor and only for work done with our prior written approval. Proceedings will only be defended if there is a reasonable prospect of success and taking into account the commercial considerations of the costs of defence.

Partially covered claims

If a claim which is only partially covered by this section is brought against you, amounts relating to the non-covered parts of the claim will be deducted from our final settlement. We will not pay costs for any part of a claim not covered by this section. We and you agree to use best efforts to determine a fair allocation of covered and non-covered parts of any claim. If you and we cannot agree on a fair allocation, you and we agree to refer any such dispute to a single arbitrator in accordance with the Arbitration Act then in force.

Payment of full limit of indemnity

We have no further duty to defend you against any claim where we pay you the applicable limit of indemnity as described in How much we will pay, Paying out the limit of indemnity.

Payment of excess

Our duty to make any payment under this section arises only after the applicable excess is fully paid. The excess will only be eroded by the covered parts of a claim.



Property definitions

Special definitions for all property sections

Amount insured

In the event of a loss the most **we** will pay during any **period of insurance** is the sum insured shown in the schedule. In the event of a loss the sum insured will not be reduced by the amount of such loss provided **you**;

- pay an additional premium on the amount of loss from the date thereof to the date of expiry of the period of insurance; and
- carry out our recommendations for additional risk improvements which we may reasonably require to prevent further loss or damage.

Breakdown

- Breaking, failure, distortion or burning out of any part of equipment or a computer whilst in ordinary use, arising from defects in the equipment or computers causing its sudden stoppage and necessitating repair or replacement before it can resume work; or
- fracturing of any part of equipment or a computer by frost which renders such equipment or computers inoperative; or
- the actual and complete severance of a rope, but not breakage or abrasion of wires or strands even though replacement may be necessary.

Bricking

The loss of use or functionality of property that forms part of your **computer or digital technology** as a result of a **cyber attack**.

Buildings

The buildings, which belong to **you** or for which **you** are legally responsible, at the premises shown in the schedule, including:

- 1. outbuildings and annexes;
- 2. landlord's fixtures and fittings, fixed fuel tanks;
- walls, gates, fences, car parks, yards, private roads, pavements and paths at the premises;
- pipes, ducting, cables, wires and associated control equipment at the premises and up to the public mains.

The land at the premises is not included within this definition.

Business premises

The space you occupy at the premises shown in the schedule located in a building of standard construction unless otherwise notified to us and to which we have confirmed our agreement. This includes any outbuildings you occupy on the same premises.

Communicable disease

Any communicable, infectious or contagious disease including any related variation, strain, virus, complex or syndrome.

Computers

Computers and ancillary equipment, which belong to **you** or for which **you** are legally responsible, including **software**, and data carrying media but excluding data or information entered by **you** or on **your** behalf.

Damage

Physical damage or accidental physical loss.

Earth movement

Any natural or man-made earth movement including, but not limited to earthquake, seaquake, volcanic eruption, subsidence, landslip, ground heave or sinkhole and any ensuing tsunami.

Employee

Any person normally resident in the Republic of Ireland working for you in connection with your business who is:

- 1. employed by you under a contract of employment/contract of service or apprenticeship;
- 2. hired to or borrowed by you;
- 3. self-employed and working on a labour-only basis under your control or supervision;
- 4. engaged by labour-only sub-contractors;
- 5. a labour master or a person supplied by him;



Property definitions

6. engaged under a work experience or training scheme.

Equipment

Equipment, which belongs to you or for which you are legally responsible:

- 1. built to operate under vacuum or pressure, other than the weight of contents; or
- 2. used for the generation, transmission or utilisation of energy.

Computers are not included in this definition.

Explosion or collapse

- Sudden and violent rending by force of internal steam or other fluid pressure causing bodily displacement of any part of the insured equipment together with forcible ejection of the contents; or
- sudden and dangerous distortion of any part of the insured equipment caused by crushing stress by force of steam or other fluid pressure.

Pressure of chemical action or ignited flue gases or ignition of the contents is not included within this definition.

Failure

Damage caused by:

- electrical or mechanical breakdown, including rupture or bursting caused by centrifugal force: or
- artificially generated electrical current, including electric arcing, that disturbs electrical devices, appliances or wires; or
- explosion or collapse of equipment owned or leased by you or under your control and operating under steam or other fluid pressure; or
- any condition or event, not otherwise excluded by this section, occurring inside equipment operating under steam or other fluid pressure; or
- any condition or event, not otherwise excluded by this section, occurring inside oil or water storage tanks, hot water boilers or other water heating equipment; or
- operator error.

Fine art

Art, antiques and collectibles of particular value due to their age, style, artistic merit or collectability which are specifically mentioned in the schedule or contained in a valuation lodged with **us**.

Flood

Rising surface or tidal water, or the overflow of water from any natural or artificial watercourse (other than water tanks, apparatus or pipes), whether driven by **storm** or not.

Ground heave

The upward movement of the ground beneath any building as a result of the expansion or swelling of the subsoil.

Landslip

Sudden movement of soil on a slope or gradual creep of soil on a slope over a period of time.

Money

Cash, bank and currency notes, cheques, travellers' cheques, postal orders, money orders, crossed bankers' drafts, current postage stamps, savings stamps and certificates, National Insurance stamps, trading stamps, gift tokens, customer redemption vouchers, company sales vouchers, credit card counterfoils, travellers' tickets, VAT purchase receipts, contents of franking machines and, insofar as they are not otherwise insured, holiday-with-pay stamps and luncheon vouchers.

Normal settlement

The downward movement of the ground beneath buildings as a result of the soil being compressed by the weight of the buildings.

Personal effects

Articles worn, used or carried about the person excluding cash, bank and currency notes and jewellery.

Portable property

Portable equipment used in connection with **your business** which belongs to **you** or for which **you** are legally responsible, including:

- 1. computers including laptops and tablets;
- 2. mobile phones;
- 3. television and video equipment;
- 4. stock;

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Property definitions

5. tools;

6. hired-in equipment.

Production or process equipment

Any **equipment** which has a primary purpose of processing or producing a product or service for eventual sale. This includes all component parts of such **equipment** and any other machine or apparatus used exclusively with such **equipment**.

Property

Tangible property.

Sinkhole

A sinkhole, also known as a cenote, sink, sink-hole, swallet, swallow hole, or doline, is a depression or hole in the ground caused by some form of collapse of the surface layer.

Software

Programs which run **your computers**, including both **your** own operating programmes and application programmes used in the course of **your business**.

Standard construction

Built of brick, stone or concrete and roofed with slate, tiles, concrete, metal, asbestos or any other non-combustible material.

Stock

Goods held in trust, stock, samples, merchandise goods, food, drink and tobacco.

Storm

High winds, rainstorm, hailstorm or snowstorm.

Subsidence

The downward movement of the ground beneath any building other than by

normal settlement.

Third-party premises

Any location within the **geographical limits** which does not belong to **you** and for which **you** are not legally responsible, where **you** have a contract to carry out **your business**.



Policy wording

The General terms and conditions, as applicable the property definitions and the following terms and conditions all apply to this section.

Special definitions for this section

Contents

The contents at the **business premises** used in connection with the **business** which belong to **you** or for which **you** are legally responsible, including:

- a. declared computers;
- b. declared stock:
- c. declared fine art;
- tenants' improvements, decorations, fixtures and fittings including, if attached to the building, external signs, aerials and satellite dishes and other general contents;
- e. pipes, ducting, cables, wires and associated control equipment within the **business premises** and extending to the public mains.
- f. fixed glass in windows, doors and fanlights, glass showcases, glass shelves, mirrors and sanitary fixtures and fittings;

The following are not included within this definition:

- any mechanically propelled vehicle or mobile plant or equipment for which insurance or security is required under the provision of any road traffic legislation;
- b. any watercraft, marine rig or platform, hovercraft, aircraft, drone or other aerial device;
- c. buildings, land and water;
- d. Money and personal effects; or
- e. any item attached to any of the above.

Crime

Dishonesty of any person under a contract of service with **you** where there was a clear intention to cause **you** financial loss or damage and to obtain personal financial gain over and above salary, bonus or commission.

Employees' cycles

Cycles and cycle accessories which belong to your partners, directors, trustees, committee members, employees or volunteers or for which such persons are legally responsible.

Rent payable

Rent for the **business premises** that **you** must legally pay whilst the **business premises** or any part of it is unusable as a result of **damage** insured by this section.

What is covered

We will insure you against damage occurring during the period of insurance to contents contained in the business premises and any other items specified in the schedule.

Additional cover

The following are also provided up to the amount shown in the schedule:

Glass

- Damage occurring during the period of insurance to any fixed glass in windows, doors, and fanlights, glass showcases, glass shelves, mirrors and sanitary fixtures and fittings contained in the business premises, which belongs to you or for which you are legally responsible. This includes:
 - a. temporary boarding-up;
 - repair of window frames or removal or replacement of fixtures and fittings in the course of replacing the glass; and
 - c. replacement lettering or other ornamental work and alarm foil on glass.

Additions to contents

 Damage occurring during the period of insurance to any additional contents provided you tell us the additional values as soon as possible and pay the appropriate premium.



Policy wording

Money

- Damage occurring during the period of insurance to money belonging to you and held in connection with your business:
 - a. at the business premises while open for business;
 - b. at the business premises in a locked safe;
 - c. in transit within the Republic of Ireland, the United Kingdom of Great Britain and Northern Ireland, the Channel Islands and the Isle of Man or whilst at the home of any partner, director or employee of **yours** in the Republic of Ireland, the United Kingdom of Great Britain and Northern Ireland, the Channel Islands or the Isle of Man

Personal effects

 Damage occurring in the business premises during the period of insurance to the personal effects of your employees or visitors to the business premises provided they are not insured elsewhere.

Employees cycles

 Damage occurring within a building at the business premises during the period of insurance to employees' cycles provided they are not insured elsewhere.

Reconstitution of electronic data

The reasonable cost of reconstitution of data as a direct result of damage covered under this section.

Loss of documents

7. If during the period of insurance any tangible document of yours which is necessary for the performance of your business activity is physically lost, damaged or destroyed while in your possession, we will pay the reasonable expenses you incur with our prior written agreement in restoring or replacing it. The most we will pay for the total of all such expenses is the relevant amount in the schedule

Lock replacement

8. The costs you incur to replace locks and keys necessary to maintain the security of your business premises or safes following theft of keys involving force and violence occurring during the period of insurance.

Building damage by theft

 The cost of repairing damage to the buildings at the business premises occurring during the period of insurance caused by theft or attempted theft and for which you are legally liable.

Personal assault following robbery or attempted robbery

10. Compensation as shown in the schedule if any partner, director, trustee or employee of yours is physically injured in the course of your business in a robbery or attempted robbery occurring during the period of insurance either at the business premises or within the geographical limits and dies or is permanently disabled solely and directly as a result of the injury within two years from the date it happened. This cover only applies to people aged between 16 and 70 at the start of the period of insurance.

Metered water and fuel

11. The cost that you incur for any metered water and fuel used at the business premises when such water or fuel has been accidentally released or rendered unusable for its intended purpose as a direct result of damage occurring during the period of insurance to any storage tank, equipment or piping located at the business premises resulting from a cause not otherwise excluded.

Undamaged tenant's improvements

12. Tenant's improvements if your lease is terminated by the lessor as a consequence of damage occurring during the period of insurance to the business premises, provided the termination is a valid condition of your lease and tenant's improvements are an insured item under this policy.

Contents temporarily elsewhere

13. Damage occurring during the period of insurance to contents, excluding laptops, mobile phones and other portable equipment, temporarily but no longer than 60 days elsewhere in the Republic of Ireland, the United Kingdom of Great Britain and Northern Ireland, the Channel Islands and the Isle of Man, including whilst in transit.

Contents kept at home

14. Damage occurring during the period of insurance to contents used and kept at the home of any partner, director or employee of yours for the purposes of the business, provided the home is in the Republic of Ireland, the United Kingdom of Great Britain and Northern Ireland, the Channel Islands or the Isle of Man.

Cyber incident

15. Damage occurring during the period of insurance to insured contents not otherwise excluded, resulting from or in connection with you and you alone being specifically



Policy wording

Computer or digital

targeted in isolation by a hacker in connection with any cyber attack.

technology error

 Damage occurring during the period of insurance to insured contents not otherwise excluded, directly resulting from a computer or digital technology error.

Outdoor items

17. Damage occurring during the period of insurance to outdoor furniture, heaters, ornaments, statues and other similar items that are normally left outdoors within the confines of the premises shown in the schedule.

Accidental discharge of gas system

18. The necessary and reasonable costs that you incur to refill the cylinders of any gas flooding system installed at the business premises, following accidental discharge of the system during the period of insurance.

Extinguisher and alarm re-setting expenses

19. The necessary and reasonable costs and expenses you incur in order to refill fire extinguishing appliances, replace sprinkler heads and reset the fire or intruder alarm system following damage covered under this section.

Removal of debris

 The necessary and reasonable costs and expenses you incur to remove debris of contents from the premises shown in the schedule or the area immediately adjacent, following damage insured by this section.

What is not covered

We will not make any payment for:

- 1. damage caused by:
 - a. wear and tear, inherent defect, rot, fungus, mould, vermin or infestation, or any gradually operating cause;
 - dryness or humidity, being exposed to light or extreme temperatures, unless the damage is caused by storm or fire;
 - c. coastal or river erosion;
 - d. a rise in the water table;
 - e. theft from an unattended vehicle unless the item is out of sight in a locked boot or similar locked storage compartment;
 - f. frost, other than damage due to water leaking from burst pipes forming part of the permanent internal plumbing provided the business premises is occupied and in use;
 - g. date recognition;
 - the explosion of any boiler (not being a boiler used for domestic purposes) or other equipment which belongs to you or is in your care custody or control in which internal pressure is due to steam only.
- 2. damage to property being cleaned, worked on or maintained.
- damage to any computers, equipment, oil, fuel or water storage tanks or electrical or mechanical plant or equipment directly resulting from its own failure.
- 4. loss or distortion of information resulting from error or malfunction of **computers**.
- 5. the value to **you** of any lost or distorted information.
- misuse, inadequate or inappropriate maintenance, faulty workmanship, defective design or the use of faulty materials.
- 7. unexplained loss or disappearance or inventory shortage.
- 8. loss due to clerical or accounting errors.
- loss by fraud or dishonesty of any trustee, partner, director or employee of yours, unless the loss is notified to us within ten working days of its discovery by you.
- financial loss due to your parting with title or possession of property or rights to property prior to receiving payment in full.
- 11. any indirect losses which result from the incident which caused you to claim.
- pollution or contamination except damage to insured property which is not otherwise excluded, and which is caused by:



Policy wording

- pollution or contamination which itself results from insured damage covered under this section; or
- damage which would otherwise be covered under this section which itself was caused by a sudden, identifiable and unexpected pollution or contamination incident.
- a. damage directly or indirectly caused by, resulting from or in connection with terrorism or any action taken to control, prevent or respond to terrorism;
 - b. damage outside of the Republic of Ireland directly or indirectly caused by civil

If there is any dispute between **you** and **us** over the application of this exclusion, it will be for **you** to show that the exclusion does not apply.

- 14. any damage directly or indirectly due to, contributed to by, or resulting from or in connection with war, confiscation, nuclear risks or space perils.
- 15. the amount of the excess.
- any damage or loss directly or indirectly caused by, contributed to by, resulting
 from or in connection with any communicable disease or the fear or threat of
 any communicable disease.

Bricking

17. any damage or loss due to bricking.

Cyber incident

- 18. any loss, other than damage to insured contents, directly or indirectly due to, contributed to by, resulting from or in connection with any:
 - a. cyber attack;
 - b. hacker:
 - c. any fear or threat of 18.a. to 18.b. above; or
 - any action taken in controlling, preventing, supressing, responding or in any way relating to 18.a. to 18.c. above.

Social engineering

 any damage or loss directly or indirectly due to, contributed to by, resulting from or in connection with any social engineering communication.

Computer or digital technology error

 any loss, other than damage to insured contents, directly or indirectly due to, contributed to by, resulting from or in connection with any computer or digital technology error.

How much we will pay

We will pay up to the **amount insured** shown in the schedule during any one **period of insurance** unless limited below or in the schedule.

Repair and replacement

At our option we will repair, replace or pay for any lost or damaged items on the following basis:

- for contents, other than stock, fine art or personal effects, the cost of repair or replacement at the cost price to you;
- for stock and samples other than second-hand stock or goods held in trust, the cost of repair or replacement at the cost price to you;
- for second-hand stock, other than goods held in trust, the cost of repair or replacement at the trade market value;
- 4. for goods held in trust, the lesser of:
 - i. your liability in respect of held in trust; or
 - ii. the cost of repair or replacement at the trade market value of such goods;
- for personal effects, the cost of repair or replacement as new, but not more than the amount shown in the schedule for each incident of loss.
- for fine art, the agreed value of the individual item lost or damaged as shown in the schedule or valuation.

However, if the item is only partly damaged, we will decide whether we repair, restore,



Policy wording

replace or pay the agreed value of the damaged item. If **we** repair or restore a damaged item, **we** will also pay for any loss in value.

For any item of **fine art** which has not been individually valued in the schedule or valuation, **we** will decide whether **we** repair, restore, replace or make a cash settlement for that item. If **we** choose to make a cash settlement, **we** will pay the market value of the item immediately prior to the **damage**, taking account of any increased value the item may have because it forms part of a pair or set.

Debris removal

We will pay the necessary and reasonable costs and expenses you incur to remove debris of contents from the premises or the area immediately adjacent, following damage insured by this section.

Under insurance

If, at the time of **damage**, the **amount insured** is less than 85% of the total value of the **contents**, the amount **we** pay will be reduced in the same proportion as the under insurance.

Index linking

The **amount insured** for **contents** excluding **fine art**, will be adjusted monthly in line with any increase in nationally published indices. **We** will not reduce the **amount insured** without **your** consent.

Personal assault following robbery or attempted robbery

We will not pay compensation under more than one heading in the schedule for the same injury.

Pairs and sets

If any contents which have an increased value because they form part of a pair or set are damaged any payment, we make will take account of the increased value.

Other interests

Any payment we make will take into account the interest of any party having an insurable interest in the contents insured, provided you have advised us of the nature and extent of the interest together with the name and address of that interested party.

Your obligations

If any damage occurs

We will not make any payment under this section unless you:

- 1. notify us promptly of any damage which might be covered;
- report to the An Garda Síochána or the police, as soon as reasonably possible, any damage arising from theft, arson, malicious damage, riot or civil commotion and obtain a crime reference from them;
- arrange for urgent repairs to be done immediately. Before any other repair work begins
 we have the right to inspect the damaged property. We will tell you if we want to do this.

Backing up electronic data

We will not make any payment for the costs of reconstitution of data unless you take all reasonable steps to make back-up copies of all such data at least once a week and keep the copies away from the business premises.

Protections

We will not make any payment under this section unless all fire alarms, security systems and physical protections notified to us are in full operation whenever the business premises is left unattended. You must also advise us as soon as reasonably possible if for any reason a system is not working properly. We may then vary the terms and conditions of this policy. All systems must be regularly serviced under contract by a reputable company at least annually.

Unoccupancy

You must tell us immediately if the business premises, including any self-contained areas of the buildings, will be left unoccupied or will not be used for more than 30 consecutive days. If you do not, we will not make any payment for damage occurring while the buildings are unoccupied. We may change the terms and conditions of this policy or impose additional requirements that you must carry out. If we impose additional requirements, we will tell you the timeframes within which you must carry them out.

Building works

If you intend to undertake any work to extend, renovate, build or demolish any part of the **buildings** and the estimated cost is more than €100,000, **you** must tell **us** about the work at least 30 days before the work starts and before **you** enter into any contract for the works. **We** may then amend the terms of this **policy**. If **you** do not tell **us** about such work, **we** will not pay for any **damage** directly or indirectly caused by or resulting from the building works.

You do not have to tell us if the work is for redecoration only.



Policy wording

Minimum security

We will not make any payment for damage unless the physical security measures at the business premises comply with the following criteria and all devices are put into full and effective operation whenever the premises are closed for business or left unattended:

- 1. The final exit door is secured by:
 - a. a mortice deadlock conforming to or superior to EN12209 or Irish equivalent; or
 - b. a rim automatic deadlock conforming to or superior to EN12209 or Irish equivalent; or
 - c. a key-operated multi-point locking system having at least three locking bolts.
- Any other external door or internal door providing access to any part of the building not
 occupied by you, which is not officially designated a fire exit by the local fire authority,
 is secured by:
 - a. a locking device specified in 1. above; or
 - b. by two key-operated security bolts to engage the door frame.
- Any other external door or internal door which is officially designated a fire exit by the local fire authority is secured by:
 - a. a panic bar locking system incorporating bolts which engage both the head and sill of the door frame; or
 - a mortice lock having specific application for emergency exit doors and which is operated from the inside by means of a conventional handle and/or thumb-turn mechanism.
- 4. All ground and basement level opening windows and any upper floor opening windows or skylights accessible from roofs, balconies, fire escapes, canopies, downpipes and other features of the building are:
 - secured by means of a key-operated locking device; or
 - b. permanently screwed shut.

Please note

- the local fire authority must be consulted before you replace or augment the existing locking device fitted to a designated emergency exit door; and
- (ii) the provisions of specification 4. do not apply to windows or skylights that are protected by means of either:
 - a. fixed round or square section solid steel bars not more than 10cm apart; or
 - b. fixed expanded metal, weld mesh or wrought ironwork grilles; or
 - c. proprietary collapsible locking gate grilles.

Money in transit

We will not make any payment for damage to money under this section unless money in transit with a total value:

- a. between €2,000 and €6,000 is carried by at least two able bodied adults;
- b. between €6,001 and €10,000 is carried by at least three able bodied adults;
- c. in excess of €10,000 is carried by a Private Security Authority licenced cash and valuables in transit company.

Please check the **policy** schedule to see what cover **you** have for **money** as it may be lower than the above limits.



Property – contents Policy wording

Special conditions

Workmen

Workmen are permitted in or about any of the **buildings** for the purposes of carrying out minor alterations, repairs, decoration and maintenance without **invalidating** this insurance.



Property - business interruption

Policy wording

Please read the schedule to see if your loss of income, loss of gross profit, increased costs of working or additional increased costs of working are covered or if a first loss limit applies.

The General terms and conditions, as applicable, the property definitions and the following terms and conditions all apply to this section.

Special definitions for this section

Additional increased costs of working

The additional costs and expenses, not including the costs of **reconstitution of data**, reasonably incurred by **you** with **our** prior consent in order to continue **your business** or minimise **your** loss of **income** or loss of **gross profit** during the **indemnity period** and not limited to the reduction in **income** or **gross profit** saved.

Alternative hire costs

The reasonable hire costs incurred by **you** during the **period of insurance** for the necessary hire of a substitute item of similar type and capacity either whilst insured **property** is being repaired or until permanently replaced, following **insured damage** or **insured failure**.

Annualised amount insured

The amount insured divided by the indemnity period multiplied by 12.

First Loss

Any amount insured shown in the schedule as a first loss limit, where, with our consent, you have selected a limit that is less than your declared income or gross profit.

Gross profit

The difference between the sum of **your income**, closing stock and work in progress and the sum of **your** opening stock, work in progress and **uninsured working expenses**.

Hazardous substance

Any substance, other than ammonia, that has been declared to be hazardous to health by a governmental agency.

Income

The total income of the business carried out from your business premises.

Increased costs of working

The costs and expenses necessarily and reasonably incurred by **you** for the sole purpose of minimising the reduction in **income** to **your business** during the **indemnity period**, but not exceeding the reduction in **income** saved.

Indemnity period

The period, in months, beginning at the date of the **insured damage** or **insured failure**, or the date the restriction is imposed, and lasting for the period during which **your income** is affected as a result of such **insured damage**, **insured failure** or restriction, but for no longer than the number of months shown in the schedule.

Insured damage

Damage, other than failure, to property occurring during the period of insurance provided that:

- the damage is not otherwise excluded by the buildings or contents or other property section of this policy; and
- payment has been made or liability admitted by the insurer under any insurance covering such damage.

Insured failure

Failure of equipment, computers, oil or water storage tanks and other insured items provided that:

- 1. the failure is not otherwise excluded by the equipment breakdown section of this policy; and
- payment has been made or liability admitted by us under the equipment breakdown section of this policy.

Rate of gross profit

The percentage produced by dividing gross profit by your income during the financial year immediately before the date of any insured damage, insured failure or restriction.

Rent

Rent:

- for the business premises that you must legally pay whilst the business premises or any part of it is unusable as a result of insured damage, insured failure or restriction;
- that you cannot legally recover from your tenants whilst the buildings or any part are unusable as a result of insured damage, insured failure or restriction.



Property – business interruptionPolicy wording

Uninsured working expenses

Purchases less discounts received, bad debts, rent and any other item described in the schedule.

What is covered

We will insure you, for your financial losses and any other items specified in the schedule, resulting solely and directly from an interruption to your business caused by:

Financial losses from insured damage

- 1. insured damage to property:
 - insured under any property section of this policy, other than equipment breakdown; or
 - insured elsewhere, but not under this policy, provided the damage occurred whilst the property was located at the business premises;

Denial of access

 insured damage to property in the vicinity of the business premises which prevents or hinders your access to the business premises;

Bomb threat

3. your total inability to access the business premises due to restrictions imposed by the police, An Garda Síochána, the Irish Defence Forces or the British Armed Forces caused by the presence or suspected presence of an incendiary or explosive device within the premises or in the vicinity of the business premises during the period of insurance, provided that such restriction applies for more than four hours and subject to our liability being limited to the actual period that total access is denied. No cover will be provided if actual damage is caused by the device.

Suppliers

4. insured damage, other than loss or damage caused by flood or earth movement, arising at the premises of one of your direct suppliers of tangible physical goods only operating and based in the European Union other than water, gas, electricity or telecommunications services;

Public utilities

5. failure in the supply of water, gas, electricity or telecommunications services supplied by a supplier operating and based in the European Union to the business premises for more than 24 consecutive hours caused by insured damage occurring within 5km of the business premises, other than damage caused by flood or earth movement, to any land based premises of the supply authority or the terminal feed to your office or business premises or to underground pipes or underground cables conveying such services from the supply authority to your business premises;

Public authority

- 6. your total inability to use the business premises due to a closure order imposed by a public authority which is specifically directed to the business premises in isolation during the period of insurance following:
 - a murder or suicide in the vicinity of the business premises;
 - b. injury or illness of any person traceable to food or drink consumed on the premises;
 - c. insured damage to the drains or other sanitary arrangements within 1 km of your business premises;
 - d. vermin or pests at the business premises;

Equipment breakdown

 insured failure, provided that you have property equipment breakdown cover in place with us:

Additional cover

The following are also provided, where applicable, up to the amount shown on the schedule:

Alternative hire costs

 We will pay for the reasonable alternative hire costs incurred by you during the period of insurance for the necessary hire of a substitute item of similar type and capacity either whilst insured property is being repaired or until permanently replaced, following insured damage or insured failure.



Property - business interruption

Policy wording

Hazardous substance

We will pay the reasonable costs incurred by you solely due to contamination by a
hazardous substance following a failure occurring during the period of insurance,
provided that you have property equipment breakdown cover in place with us

What is not covered

Terrorism

 We will not make any payment for any interruption to your business directly or indirectly caused by, resulting from or in connection with terrorism.

Liquidation or receivership

We will not make any payment under this section if your business is discontinued permanently or if a liquidator or receiver is appointed.

Cyber incident

- 3. We will not make any payment for any interruption to your business directly or indirectly caused by or contributed to by, resulting from or in connection with any:
 - a. cyber attack;
 - b. hacker;
 - c. social engineering communication;
 - d. any fear or threat of 3. a. to 3. c. above; or
 - e. any action taken in controlling, preventing, supressing, responding or in any way relating to 3.a. to 3.d. above.

Computer or digital technology error

4. We will not make any payment for any interruption to your business directly or indirectly caused by or contributed to by, resulting from or in connection with any computer or digital technology error.

How much we will pay

We will pay up to the amount insured during any one period of insurance unless limited below or shown in the schedule. We will pay for no longer than the period shown in the schedule against each item insured.

If you are accountable to the tax authorities for Value Added Tax, the amount we pay will be exclusive of such tax.

The amount we pay for each item will be calculated as follows:

Loss of income

the difference between your actual income during the indemnity period and the income it is estimated you would have earned during that period or, if this is your first trading year, the difference between your income during the indemnity period and during the period immediately prior to the loss, less any savings resulting from the reduced costs and expenses you pay out of your income during the indemnity period. We will also pay for increased costs of working and alternative hire costs;

Loss of gross profit

the sum produced by applying the rate of gross profit to any reduction in income during the indemnity period plus increased costs of working and alternative hire costs, less any business expenses or charges which cease or are reduced;

Outstanding debts

any of your outstanding debts which you are unable to recover following loss of your accounting records as a direct result of insured damage or insured failure.

Accountant's charges

The amount **we** will pay for loss of **income**, or loss of **gross profit** if applicable, includes the reasonable charges **you** pay to **your** professional accountant for producing information **we** require in support of a request for settlement under this section.

Under insurance

If the annualised amount insured is less than 85% of your actual income, or your actual gross profit if applicable, during the 12 months immediately preceding the date of the insured damage, insured failure or restriction, the amount we pay will be reduced in the same proportion as the under insurance.

Business trends

The amount we pay for loss of **income** or loss of **gross profit** will be amended to reflect any special circumstances or business trends affecting **your business**, either before or after the loss, in order that the amount paid reflects as near as possible the result that would have been achieved if the **insured damage**, **insured failure** or restriction had not occurred.



Property – business interruption

Policy wording

Your obligations

If any damage occurs

We will not make any payment under this section unless you notify us promptly of any damage or event which might prevent or hinder you from carrying on your business.

Property insurance

Where the **damage** involves **property you** own or are legally responsible for, **we** will not make any payment unless **you** have property insurance in force covering the **damage** and payment has been made, or liability admitted, under that insurance for the **damage**.

Accounts records

We will not make any payment for outstanding debts unless you keep a record of all amounts owed to you and keep a copy of the record away from the business premises.